

**COLLECTION CENTER**

CODE	INSTITUTION NAME/DISTRIBUTION CENTER

Application No. \_\_\_\_\_

 Date:        

## SYSTEMATIC INVESTMENT PLAN (SIP) FORM- INSTITUTIONAL

**1. INDIVIDUAL DETAILS**

NAME

REGISTRATION No.  Registration Date

PHONE No.           PAN/VAT No.

EMAIL ADDRESS  Year of Establishment

REGISTERED OFFICE

OFFICE ADDRESS

TYPE OF ENTITY  Proprietorship  Partnership Firm  Pvt. Ltd.  Public Ltd.  
 Tax Exempted Entry

BOID/DEMAT No.

(Please enclose a copy of PAN)

**2. INVESTMENT DETAILS FOR SIP**

SCHEME NAME

SIP INSTALLMENT AMOUNT

MODE OF SIP  Unlimited  Limited

TERMS (If Limited)

SIP DETAILS SIP Start Date:

SIP FREQUENCY  Monthly  Quartely

SIP PAYMENT DATE

SIP PAYMENT MODE Cash  Cheque  Online  (Please specify online payment medium)  
 Bank Debit Mandate   
 (Attach copy of Debit mandate if any)

**3. DIVIDEND RE-INVESTMENT PLAN (DRIP)**

DIVIDEND OPTION  Yes  No

GROWTH OPTION  Yes  No

I/We hereby agree to re-invest my/our entire dividend amount in the scheme after deducting the applicable tax and transaction fees as per prevailing laws & regulations at applicable NAV offered by Fund Manager. I/We declare that the instruction remains in force till the further request in writing.

 \_\_\_\_\_  
 Applicant's Signature

**4. DECLARATION**

- I/we hereby declare that I/we am/are applying with the above-mentioned details to purchase the units of the scheme only after carefully reading the prospectus/scheme related documents published by the fund manager and completely understanding the risk associated with it.
- Source of Funds (for NPR 1 Million and above)  
I/we hereby declare that the deposited amount to purchase the units is received from following legitimate source of fund and is not intended for money laundering and/or terrorist financing.

Salary  Inheritance  Income from Investments  Personal Saving  Sale of Assets   
 Pension/Social Benefits  Rental Income  Others (Specify)

## 5. DIRECTOR AND MANAGEMENT TEAM DETAILS

### List of Director's Details:

S.N.	Director's Name	Designation	Address	Father's Name	Grandfather's Name
1					
2					
3					
4					
5					

### Management Team Details:

S.N.	Name	Designation	Address	Father's Name	Grandfather's Name
1					
2					
3					
4					
5					

## 6. TERMS AND CONDITIONS

1. SIP Purchase shall be executed after receipt of fund at respective bank account of Fund Manager at applicable NAV
2. SIP units shall be purchased only after receipt of entire SIP amount into the bank account of Fund Manager; in case of partial amount received, the purchase shall only be executed if SIP amount is fully received within 7 days and shall be purchased at applicable NAV on amount received date
3. The Fund Manager reserve all the right to terminate SIP registration in case of default in SIP installment.
4. The Fund Manager has the right to deduct transaction and other charges as per prevailing laws and regulations.
5. The Unitholders has the right to cancel the SIP registration only after one year from the registration date and should submit a written request for cancellation of SIP at prior to 3 working days.
6. The Fund Manager has the right to freeze the SIP purchase units and the client can redeem or unfreeze the SIP units only after cancellation of the SIP.
7. The Unitholders has the right to amend SIP amount at their convenience with a written application to the Fund Manager.
8. The Unitholders shall be fully responsible for delay in processing of units in case of wrong information provided by the unitholder.
9. Payments made by the third party are not allowed except guardians/concerned person on behalf of a minor, family Members, and employers/ corporate on behalf of employees.

I/We hereby confirm and declare as under -

I/We have read, understood and agree to comply with the terms and conditions of the scheme related documents of the Scheme and the terms and conditions of enrollment for Systematic Investment Plan (SIP).

COMPANY SEAL

\_\_\_\_\_  
Applicant's Signature

## 7. SIGNATURE OF ACCOUNT OPERATORS

Name	Name	Name	Name
SIGNATURE	SIGNATURE	SIGNATURE	SIGNATURE